



कुलसचिव कार्यालय / निबन्धक कार्यालय / Office of the Registrar  
भारतीय अभियांत्रिकी विज्ञान एवं प्रौद्योगिकी संस्थान, शिवपुर  
ভারতীয় প্রকৌশল বিজ্ঞান এবং প্রযুক্তিবিদ্যা প্রতিষ্ঠান, শিবপুর  
**INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR**  
**AN INSTITUTE OF NATIONAL IMPORTANCE**

No.: R20/897/24

Date: 12<sup>th</sup> September, 2024

Order

This is for information to all concerned that following R&D Monitoring Committee is constituted for reviewing and monitoring the high value externally funded R&D projects (more than Rs. 50.00 Lakhs) and DST Solar PV Hub project.

R & D Monitoring Committee

- |  |   |                   |
|--|---|-------------------|
| 1. Dean (R & C)                              | - | Chairman          |
| 2. Head of the PI's Department/School/Centre | - | Member            |
| 3. PI of the project                         | - | Member            |
| 4. Joint Registrar (Finance)                 | - | Member            |
| 5. Assistant Registrar (S & P)               | - | Member            |
| 6. Associate Dean (R & C)                    | - | Member & Convener |

For the DST Solar PV Hub project, the following experts will be included in the R&D Monitoring Committee

- |  |   |        |
|--|---|--------|
| 1. Prof. Hiranmay Saha, Visiting Professor, SAMGESS          | - | Member |
| 2. Prof. Raghunath Bhattacharya, Visiting Professor, SAMGESS | - | Member |
| 3. Prof. Samarjit Sengupta, Visiting Professor, SAMGESS      | - | Member |

Terms and Conditions:

1. The Committee will conduct its meeting in the last week of every month.
2. An emergency meeting at any time may be called to meet the urgent requirement as per the request of the PI.
3. The Committee will facilitate smooth indenting, procurement and utilization of the project fund.
4. The Committee will also advice the matter related to location of installation of equipment, power requirement, renovation of the space, supply line and Standard Operating Procedure (SOP).

Sd/-  
(Prof. Anirban Gupta)  
Registrar (Acting)

Copy forwarded for information and necessary action to:

1. PS to the Director
2. All the members of both the committees
3. All Deans/Heads of the Departments/Schools/Centres
4. All Officers
5. Record Section
6. Institute website
7. File copy

  
(Prof. Anirban Gupta)  
Registrar (Acting)